

Food Coordinator:

This is another key role within the Host and Partner churches for planning your week,.

- This person is responsible for organizing the following Daily Volunteers for the week:
 - Dinner/Snack Hosts
 - Breakfast Hosts
- Responsible for planning and preparing meals, and feeding guests throughout the week,
 - When planning quantities of food please keep in mind:
 - This is an Emergency Shelter – we do not take reservations, therefore we never know how many guests we will have for dinner on any given night.
 - You are welcome to call the previous hosting church to see how many guests they fed, however, the numbers fluctuate daily.
 - A quick run to the local pizza or sub shop will suffice in feeding the guests if you do run out of food.
 - Include all of your volunteers and the Shelter Coordinator(s) when figuring quantities.
 - **PLEASE DO NOT CANCEL MEALS. Experience tells us that just when you think it's safe to cancel a meal you will need it. Please plan to accommodate guests and volunteers each night you host the shelter.**
- Provide the names and phone numbers of your volunteers to the Volunteer Coordinator so the Daily Schedule can be completed,
- Food should be available and ready to serve:
 - Dinner from 6:30pm – 8pm
 - Breakfast from 7am-7:30am

If there are leftovers that cannot be used for another meal at the shelter, please consider blessing: Women's Shelter 843-2539 or Jericho House 843-3044.